



# **The Cresset Theatre**

*Presents*

## **THE PETERBOROUGH STAGE DANCE FESTIVAL 2008**

### **Child and Vulnerable Adult Protection Policy**

1. **The Festival is organised by the Cresset Theatre in Peterborough**
2. **Application of the Policy**

The policy shall apply to all children under 18 years of age and to vulnerable adults of any age identified to the organisation prior to their arrival at the festival. The Cresset will work to ensure Child safety during the event.

3. **Principles underlying this Policy:**

**The Cresset shall:**

- a. Treat children and young people with care, respect and dignity
- b. Listen to any concerns raised by children, parents, guardians or others.
- c. Ensure that all incidents of alleged poor practice, misconduct or abuse are responded to in a swift and appropriate manner.
- d. Set out stipulations to assist in ensuring the safety of children and vulnerable adults attending the festival.

4. **Obligations**

- 4.1 **The Cresset will:**

- Ensure that prior to the festival all staff and volunteer helpers are made aware of the child protection procedures set out in this policy.
- Enable concerns to be reported in accordance with this policy. This can be done through the Child Protection Officer - The Director of Operations (or in his absence the CEO/MD) who can be contacted via the Cresset Reception Desk.
- Provide copies of this policy to individual entrants and to teachers and leaders making group entries for circulation to parents and guardians with the entry form.
- CRB check volunteer helpers where appropriate
- Take all reasonable steps to assist those accompanying children or vulnerable adults to carry out their role under this policy.
- Make it a condition of entry to the festival that no video recording or photography is to take place during the competition.



**4.2 Teachers and Group Leaders will:**

- Ensure that all children or vulnerable adults are accompanied by an appropriate chaperone
- Ensure that where groups of children are attending, whether as participants or spectators that the number of children accompanied by a single chaperone shall not exceed ten.
- Inform the organisation, prior to the date of the festival, if a competitor is not to be approached by press photographers seeking permission to take photographs.

**4.3 Chaperones accompanying children or vulnerable adults shall:**

- Take responsibility for ensuring the welfare of the children or vulnerable adults under their supervision.
- In the event of any concerns, which relate to the welfare of a child or vulnerable adult in their care, report these to the designated Child Protection Officer.
- Ensure that children and vulnerable adults are not exposed to any risk to their personal safety when making use of areas where Festival staff are not in attendance; including Practice Rooms, Changing Rooms and Toilets.

**5. Lost or injured children:**

- The Cresset will ensure and identify members of the Festival staff with badges.
- First Aid will be available in case of injury.
- The Cresset shall identify a location at which a member of Festival staff or volunteer helper will be present, where children or vulnerable adults who become separated from their chaperone may congregate.

**6. Special Needs:**

- The Organisation shall actively seek to meet the special needs of any participant notified to it by teachers, group leaders, parents, guardians or chaperones.

**7. Policy Reviews:**

This policy will be regularly monitored and reviewed:

- In accordance with changes in legislation and guidance on the protection of children and vulnerable adults or any relevant changes within the organisation.
- Following any issue or concerns raised in relation to the protection of children or vulnerable adults
- In all circumstances, at least annually.